

**VERMILION PARISH POLICE JURY**  
**PERMIT REQUIREMENTS FOR BARNS**

Camps are exempt from following the 2006 IBC/IRC Building Codes, if homeowner chooses not to follow the 2006 IBC/IRC Building Codes an affidavit of exemption to ACT 12 Requirements need to be signed and notarized and the original brought back to the Permit Department.

**WHEN APPLYING FOR A PERMIT PLEASE BRING:**

- **AFFIDAVIT OF EXEMPTION** Bring back the signed notarized and original copy or sign at the permit office
- **ADDRESS** of barn/construction. If you don't have one, it can be obtained by contacting the 911 Business Office @ (337) 898-4350, 3<sup>rd</sup> floor of the Court House
- **PLAT OF PROPERTY** - If you don't have one, it can be obtained at Clerk of Court Office, 1<sup>st</sup> floor of the Court House, (337) 898-1992
- **FLOOR PLANS** of barn - does **not** have to be drawn by Architect or Engineer
- **ELEVATION CERTIFICATE** of property (required if in a designated flood zone) one can be obtained from a professional land surveyor.  
*(A final elevation certificate will be required for a Certificate of Occupancy)*  
If the plans have large double doors located at opposite ends of the barn or flood vents and **NO RESTROOM** or **PLUMBING** in the barn an elevation certificate is **NOT** required
- **COST OF PERMIT** is determined by the cost of construction, the VPPJ only accepts check or money orders

Once you receive your permit, the yellow hard card needs to be posted on the temporary electrical pole and a copy of the permit is to be taken to the Vermilion Parish Health Unit for temporary electrical service and sewage permit.

Once the **final elevation certificate** (if in a designated flood zone) is submitted and **approved** by the Vermilion Parish Permit Department, a Certificate of Occupancy will be issued.

Your next step is to bring the Certificate of Occupancy to the Vermilion Parish Health Unit for full electrical power. The Vermilion Parish Health Unit office hours are 8:00 - 9:30am and 3:00-4:30pm the phone No. is (337) 893-1438

Please call if you have any questions.

Glays Mouton  
Vermilion Parish Permitting Department  
(337) 898-4300  
Permit Hours 8:00 - 4:00